

# Sherratts Wood CIC Code of Conduct

**IT IS ESSENTIAL THAT ALL STAFF, CARERS AND DAY-FARMERS FOLLOW THE SHERRATTS WOOD GUIDELINES FOR KEEPING HANDS, CLOTHING, FOOTWEAR and WHEELCHAIRS CLEAN DURING EVERY VISIT AND BEFORE LEAVING THE FARM.**

You should always wash your hands with soap and water after working with the animals or after other activities like horticulture and woodwork, and before eating or drinking.

In between washing hands, every now and again, it is a good idea to use the hand sanitizer gel from the dispensers.

No Smoking anywhere on site other than the designated area

This is very important as there are a number of fire hazards, such as dry straw, which could catch fire from cigarette ash.

Farm Gates and doors must be kept shut at all times.

You must observe all signs and instructions from Sherratts Wood CIC staff.

You must not go into areas that are sectioned off by barriers, black and yellow tapes or marked by signs.

Access to the some areas of the farm are restricted and you will need to be accompanied by a member of Sherratts Wood CIC staff at all times – these areas will be made clear to you on arrival at the farm as they can change for instance due to where animals are being kept.

Sherratts Wood Farm is a working farm. We have done our best to indicate any risky areas, but please take care wherever you are to look out for trip and slip hazards and pay attention to animal behaviour.

The Five Freedoms for Animal's must be observed at all times, these are:

- Freedom from hunger and thirst
- Freedom from discomfort
- Freedom from pain, injury and distress
- Freedom to express normal behaviour
- Freedom from fear and distress

## **Acceptable behaviour:**

People who support and encourage our acceptable behaviours will be recognised and rewarded.

It is important for us to keep a record of when you are on site, especially in case there is a fire.

You must respect other people, animals and the environment at all times.

If you are unhappy at any time let us know straight away. We can then initially have a quiet talk with you about it and see what we can do to make you happy again.

We're always interested in improving the quality of our services and codes of practice, so if you have any ideas please let us know.

**Unacceptable behaviour:**

Any person who shows disrespect for these rules and ways of living will not be welcome at Sherratts Wood Farm.

Please respect that other people and the animals like a quiet and calm environment, so do not run about, chase our animals, shout or make loud noises.

Bullying or aggression of any sort will not be tolerated.

Swearing or spitting is not acceptable.

Substance misuse of any sort is not acceptable.

Smoking on the farm, other than at the designated area is not acceptable.

Mistreatment of any animal or other Day-farmer is not acceptable.

**FAILURE TO COMPLY WITH OUR CODE OF CONDUCT BY ANY PERSON WILL RESULT IN APPROPRIATE ACTION BEING TAKEN, WHICH MAY INCLUDE YOU BEING ASKED TO LEAVE THE FARM IMMEDIATELY WITHOUT REFUND.**